

Churubusco Jr.-Sr. High School
2021 – 2022 Extra-Curricular Constitution for
Students and Parents

Mission Statement

Smith-Green Community Schools is to provide extra-curricular students with the finest opportunities to excel in teamwork, sportsmanship, self-discipline, and moral character, as well as to support the educational goals of Churubusco Jr.-Sr. High School through an athletics/ activities department built on essential core values.

ACTIVITIES/ATHLETIC DEPARTMENT POLICIES

INTRODUCTION

TO THE PARENT:

Your child has indicated a desire to participate in extra-curricular programs at Churubusco Jr.-Sr. High School, and you have expressed your willingness to permit him and/or her to do so. Your family's interest in this phase of our school program is gratifying. We believe that participation in activities outside the classroom provides a wealth of opportunities and experiences which assist students in personal adjustments.

We, who are concerned with the educational development of boys and girls through activities, feel that a properly controlled, well-organized extra-curricular program meets the students' needs of self-expression, mental alertness and physical growth. It is our hope to maintain a program that is sound in purpose and will further each student's educational maturity inside and outside the classroom.

Participation in extra-curricular activities is a privilege not a right. Likewise, there is an inherent risk involved in these activities. Parents and students need to understand that such risk could be catastrophic in nature. Students who participate assume greater responsibility and make certain sacrifices. All participating students must conduct themselves in a manner that appropriately represents the students, the families, the activities, the teams, the schools and the community of Churubusco.

At the beginning of each extra-curricular/co-curricular season (fall, winter, spring) there will be a mandatory sport specific parent meeting for all athletes and their parents/guardians. General school policies and the extra-curricular discipline policy will be discussed along with specific rules and expectations of all coaches.

We are pleased that your child has chosen to participate in the Churubusco extra-curricular program. We will do all we can to provide a positive experience for your extra-curricular participant. To achieve this outcome, it is important that lines of communication are developed between the coach, sponsor, parent, and extra-curricular participant to allow for two-way communication and resolution of issues before they become conflicts. As a parent, you have the right to know what expectations are placed on your child. This is intended to clearly delineate all levels of communication so that parents, coaches, sponsors, and extra-curricular participants are aware of the steps they have available to aid in resolving issues.

Communication you should expect from your student athlete/activities coach/sponsor at the beginning of the season:

- Philosophy of the coach/sponsor
- Expectations of the coach/sponsor for your student athlete/activities
- Locations and times of practices and contests
- Team requirements, i.e. fees, special equipment, off-season conditioning, etc.
- Procedures should your extra-curricular participant be injured during competition
- Participant code of conduct and discipline that results in the denial of your student's participation
- Letter requirements
- Insurance information and disposition of lost/outstanding/damaged equipment

Communication coaches/sponsors expect from parents

- Concerns expressed directly to the coach FIRST
- Notification of any schedule conflicts well in advance
- Specific concern in regard to a coach's/sponsor's philosophy and/or expectations

As extra-curricular participants become involved in the various Churubusco programs, he/she will experience some of the most rewarding moments of his/her life. It is important to understand that there also may be times when things do not go the way you or your extra-curricular participant wishes. At these times, discussion with the coach/sponsor may be desirable to clear up the issue and avoid any misunderstanding.

Appropriate concerns to discuss with coaches/sponsors

- The mental or physical treatment of your extra-curricular participant
- Ways to help your extra-curricular participant improve
- Concerns about your extra-curricular participants behavior

We expect our coaches/sponsors to conduct themselves in a professional manner and make judgments based upon what they believe is in the best interest of all students involved.

Inappropriate issues to discuss with coaches/sponsors

- Playing time
- Team strategy
- Play calling
- Matters concerning other extra-curricular participants

There are situations that may require a conference between the coach/sponsor and the parent. These meetings are encouraged. It is important that both parties involved have a clear understanding of the other person's position. When these conferences are necessary, the following procedure should be followed to help promote a resolution to the issue of concern.

To discuss an issue with a coach/sponsor

- Request a meeting with the coach/sponsor.

****NOTE:** This meeting should not be conducted immediately before or after a practice or contest, as these can be emotional times for both the parent and the coach/sponsor. Meetings of this nature do not promote resolutions and can even exacerbate the issue.

- If the request is not honored within a reasonable amount of time, call the Churubusco athletic director and he will set the appointment.

What can a parent do if the meeting with the activities coach/sponsor did not provide a satisfactory resolution?

- Call and set up a meeting with the athletic director to discuss the situation.
- Utilize the meeting to determine an appropriate next step.
- If your problem is still unresolved, an appeal can be made to the high school principal.

TO THE EXTRA-CURRICULAR STUDENT:

As a member of the Churubusco Jr.-Sr. High extra-curricular program, you are fulfilling the ambitions of many students. The attainment of this goal carries with it certain traditions and responsibilities that must be maintained. Great extra-curricular programs are not built overnight, but are developed over many years with the help of several individuals. As a member of an extra-curricular program at Churubusco Jr.-Sr. High School, you have inherited a wonderful tradition, a tradition you are challenged to uphold. When you wear the colors of our school, we assume that you not only understand our traditions, but are willing to assume the responsibilities that go with them.

Each student is urged to participate in one or more extra-curricular activities to be both a doer as well as a watcher. Join activities that interest you. There are athletic, music, drama, and subject-oriented clubs; student council, publications, and interest groups. When you commit yourself to an activity, you owe it your best efforts, not only to benefit the club, but yourself. If you fall behind in your schoolwork, extra help and teacher conferences take precedence over any extra-curricular/co-curricular activity, and you may be required to drop extra activities. All extra-curricular/co-curricular participants will adhere to the athletic department academic standards, including the grade check policy, school behavior/attendance requirements as well as random drug testing.

The following is a list of extra-curricular/co-curricular activities: plays, musicals, FFA, JR & SR National Honor Society, Spanish Club, Art Club, Thespians, S.A.D.D., Key Club, JR & Sr Student Council, Destination Imagination, Year Book, the Jr/Sr High School Bands and Choirs, and athletics for both male and female students. Descriptions of these organizations may be found in the Guidance Office.

RESPONSIBILITIES TO YOURSELF:

The most important of these responsibilities is to broaden you and develop strength of character. You owe it to yourself to get the greatest possible experience from your junior/senior high school years. Your academic studies along with your participation in extra-curricular activities will help prepare you for the future.

RESPONSIBILITIES TO YOUR SCHOOL:

As a member of an extra-curricular activity, you assume a responsibility not only to yourself but also to your school. The student body, our community and other communities judge our school by your conduct and attitude, both on and off the field of play. As a participant, you assume a leadership role in your school and it is your charge to make Churubusco Jr.-Sr. High School proud of you, and your community proud of your school.

RESPONSIBILITIES TO OTHERS:

As a leader in your school, younger students in the school are watching you. It is your responsibility to set a good example that they will want to follow. When you know in your heart that you have lived up to all the team expectations, that you have practiced to the best of your ability everyday, and that you have played the game "all out", you can keep your self-respect and your family can be justly proud of you.

FROM THE IHSAA:

The Indiana High School Athletic Association has been the governing body of the high school athletics in our state since 1903.

Your school is a voluntary member of the IHSAA and has agreed to follow its rules. Both your school and the IHSAA believe in equal competition among schools and the close relationship between academics and athletics. The IHSAA rules listed in this handbook are only a summary of some of the regulations affecting student eligibility. All rules are found in the IHSAA By-Laws and Articles of Incorporation publication. Your principal and athletic director has copies. An on-line version also is located on the website: www.ihsaa.org

The policies and rules of the IHSAA as set forth at www.ihsaa.org are herein incorporated into this document and made a part of the Extra-Curricular Constitution for Students and Parents. Participants in School programs shall abide by and remain in compliance with the IHSAA rules and regulations.

COLLEGE BOUND ATHLETES

Bylaws of various athletic organizations affect all high school athletes’ eligible for scholarships or those who plan to participate in activities. These bylaws vary from one level to another. Valuable information can be accessed through the following organizations and their web sites: National Collegiate Athletic Association www.ncaa.org, National Association of Intercollegiate Athletes www.naia.org, and National Christian College Athletic Association www.thenccaa.org National Junior College Athletic Association www.njcaa.org.

NCAA CLEARINGHOUSE...visit www.ncaa.org for more information

If you are a high school student athlete, or the parent, coach or guardian of one that has college aspirations at either the NCAA Division I or II level, you have no choice but to register with the NCAA Clearinghouse. If you don’t, you can’t play at either of those levels.

The Clearinghouse controls all information related to initial academic eligibility of student athletes for NCAA Division I and II programs. They act as the central “clearinghouse” of information for all colleges to verify if the student athlete meets the minimum set academic standards of participation.

The NCAA Clearinghouse keeps track of which classes at each high school qualify as one of the core GPA classes (classes that count towards your GPA related to college athletic participation). They also record your SAT and ACT scores. College coaches have access to this data to verify your eligibility as a student athlete and your eligibility to take an official campus visit.

CHURUBUSCO JR./SR. HIGH SCHOOL ACADEMIC STANDARDS FOR EXTRA-CURRICULARS

To be eligible scholastically, student athletes must be passing five classes to satisfy IHSAA requirements. However, Churubusco JR/SR High School requires students to be passing six classes to be able to participate in contests.

Extra-Curricular/Co-Curricular participants are determined to be academically ineligible at the end of a grading period:

Term of participation	Grade used to determine eligibility
Quarter 1	Semester 2 of previous year and/or summer school credit recovery
Quarter 2	Quarter 1
Quarter 3	Semester 1
Quarter 4	Quarter 3

- Students passing 6 or 7 classes are fully eligible
- Students passing 5 or fewer classes may become eligible at the next quarter if passing 6+ classes

Extra-Curricular/Co-Curricular participants are determined to be academically ineligible at midterm grade checks:

- o If they are not passing 6 classes at the midterm the student may become eligible when the student provides documentation to their head coach & athletic department that the grades have improved to the point where they are passing 6 classes.

Students determined to be academically ineligible may be on the team and practice but will not be allowed to participate in contests. Students that can only take five classes are exempt from the “six class” rule as are freshman during the first grading period.

ONLINE COURSES

Each online course counts as one class. It is determined if the student is passing at midterms and end-of-terms by the following benchmarks:

1 st midterm	25% course completion & a passing grade
End of nine-weeks	50% course completion & a passing grade
2 nd midterm	75% course completion & a passing grade
End of Semester	100% course completion & a passing grade

EXTRA/CO-CURRICULAR CODE OF CONDUCT

The school reserves the right to modify these procedures or guidelines as situations vary. This handbook is meant to be a guideline; not a complete policy statement of the Churubusco High School Rules. These policies apply to all extra-curricular and co-curricular participants.

Section I. Policy Statement:

It should be recognized by both extra-curricular/co-curricular participants and Smith-Green Community School Corporation that the enjoyment and participation in sporting events is a privilege open to students who maintain the requirements of the SGCS Extra-curricular/Co-Curricular Code, the Indiana High School Athletic Association (IHSAA), and specific policies of their sport. Extra-curricular participants in violation of any of these requirements are no longer considered in "good standing" and are not eligible for athletic participation according to the specified sanctions. Any extra-curricular participant who becomes a member of a SGCS team must hold himself/herself up to standards and live up to expectations that would make the Churubusco community proud.

This code is designed to equitably apply reasonable rules while retaining some degree of flexibility to address individual circumstances. Clearly, the major implementation of moral and physical standards must be relegated to the parents of the respective extra-curricular/co-curricular participant; however, in an athletic and school atmosphere, Smith-Green Community School Corporation except certain minimum requirements to govern the behavior of the Churubusco High School Extra-Curricular Participant.

A SGCS extra-curricular/co-curricular participant must not reflect discredit upon the school nor create a disruptive influence on the discipline, good order, moral, or educational environment in the school, on the team, or the activity or in order to remain eligible. Any extra-curricular/co-curricular participant who has removed themselves from a team either explicitly (i.e. informing a coach or school representative) or implicitly (i.e. ceasing to attend practices or a contest without the coach's permission) is no longer considered a team member in "good standing" and will therefore be subject to sanctions specified under the Extra-Curricular Code Penalties.

If a code violation occurs outside an extra-curricular/co-curricular participant's sport season or spans into the next season, the code will be applied in the next season the extra-curricular/co-curricular participant participates in, providing the extra-curricular/co-curricular participant **finishes in good standing in both effected seasons**. Any member of a SGCS athletic team during his/her sport's season, out of season while school is in session, or during vacation periods which includes the summer months will be subject to the Extra-Curricular Code. If an extra-curricular/co-curricular participant uses or has in his/her possession tobacco, alcohol, drugs, paraphernalia or controlled substances unless prescribed by a doctor, he/she will be subject to the Extra-Curricular Code Penalties, regardless of when he/she possessed the substance.

The SGCS extra-curricular council take the position that at no time should students choose to use tobacco, alcohol, or drugs unless prescribed by a doctor. Choices that one makes have a direct impact on the directions one takes as an individual grows into adulthood. Choices of whether to drink or not to drink alcohol and choices of lifestyles in one's environment have great impact on young individuals. It is also understood that the first line

of responsibility should rest with the parents in the home to supervise the growth and development of their extra-curricular/co-curricular participant. It is also recognized that young people will make choices while growing up and should be made responsible for those choices. Respect, responsibility, understanding, and enforcement of the Extra-Curricular Code are important for the extra-curricular/co-curricular participants, coaches, and parents.

An extra-curricular participant is subject to this code from their first enrollment at Churubusco Jr./Sr. High School to completion of his/her last sport season at Churubusco Jr./Sr. High School. If he/she does not participate during a school year(s) or is under athletic suspension, he/she is considered to be an extra-curricular/co-curricular participant and any violations during non-participation or athletic suspension may be brought before the Extra-Curricular Council.

Section II: Extra-Curricular/Co-Curricular Code Penalties

The following are punitive results of code violations administered from the extra-curricular council, in which the penalty becomes effective when the school becomes aware of the violation. When the extra-curricular/co-curricular participant brings it to the attention of the school administration, there will be a reduction of penalty for first offenses (except penalty C: Felony) through the Churubusco Jr-Sr High School "Treatment Clause" or "Honesty Clause".

A. Intoxicants, tobacco, paraphernalia, vape

The extra-curricular/co-curricular participant who is possessing, using, selling, purchasing, transmitting, or being under the influence of any narcotic drug, hallucinogenic drug, amphetamine, barbiturate, marijuana, tobacco, alcoholic beverage, vape, or any intoxicant of any kind, paraphernalia or any item that closely resembles or is represented to be any of the forgoing items will be suspended from participation as described below. Use of a drug authorized by a medical prescription from a physician is not a violation. (School related and off SGCS property)

B. Misdemeanor

Any extra-curricular/co-curricular participant who commits a misdemeanor shall be excluded from extra-curricular participation as described below. Continuation in a sport or on a squad until a determination of whether the commission of the offense occurred is contingent upon the decision of the coach. For the purposes of this section, "misdemeanor" includes any act which if committed by an adult would be a misdemeanor under Indiana law.

C. Felony

Any extra-curricular/co-curricular participant who commits a felony at any time shall be excluded from athletic participation for (up to) one calendar year from the date (of the commission of such act.) No "treatment clause" or "honesty clause" is provided for this offense. Continuation in a sport or on a squad until a determination of whether the commission of the offense occurred is contingent upon the decision of the Principal and Athletic Director. For the purposes of this section, "felony" includes any act which if committed by an adult would be a felony under Indiana law.

D. School Disruptions

Any extra-curricular/co-curricular participant that is in violation of school rules such as truancy, suspension, classroom disruption, or other punishable acts is not in accordance with the Extra-Curricular Code and will be disciplined by the already established school rules, and the extra-curricular code of conduct. The extra-curricular participant may further be dealt with within the structure of each coach's rules for his/her sport.

TREATMENT CLAUSE

The finding of a violation as defined in Section II by an admission of guilt by the student or a majority vote of the Extra-Curricular Council shall result in the following penalty being applied:

First Offense:

The student will be removed from all extra-curricular/co-curricular participation for 50% of his/her current/next contest season. The student may practice during this time; however, he/she cannot appear ready to compete until the suspension is fulfilled. If the entire 50% cannot be served with the season the violation occurred, the remaining percentage will be served during the next contest season. A student may not participate in a sport they did not participate in the year before in order to serve the suspension.

Treatment Clause: Any student who seeks counseling due to substance dependency abuse for tobacco, alcohol, drugs and/or other related issues will be awarded a reduction to 25% of his/her current/next contest season. This clause may only be used once during a student's career and only for a first offense. The student must provide verification to the School Administration that the counseling sessions have been completed before being re-instated. Any costs incurred as a result of the counseling will be the responsibility of the student and student's parent/guardian.

Honesty Clause: Any student who comes forward and admits his/her guilt on a first offense prior to being reported will have their suspension reduced to one contest. This does not include a student who has been arrested or who has been drawn to be tested in the corporation's random drug testing program. This student must seek and complete counseling for their tobacco, alcohol, drug and/or other related issues. Any costs incurred as a result of the counseling will be the responsibility of the student and student's parent/guardian. The student must provide verification to the School Administration that the counseling sessions have been completed, if not, a 25% suspension will be instated.

Second Offense: The student will be removed from all extra-curricular/co-curricular participation for one calendar year from the date of the offense. The extra-curricular/co-curricular participant will need to pass a school administered drug-test prior to returning to competition.

Further Offenses: If there are further violations of the Code of Conduct, the student will be suspended from participation in any activities, either athletic or any extra-curricular/co-curricular, for the remainder of his/her high school career. The Extra-Curricular Council reserves the right to modify the penalties described in section II. The seriousness of the offense, the level of involvement by the extra-curricular/co-curricular participant and the recommendations of the extra-curricular/co-curricular participant's respective coach(es) may be considered in the decision.

INTERPRETATIONS:

- The School Administrators are charged with implementing any extra-curricular suspensions. The length of a suspension is based upon the number of varsity contests. The extra-curricular participant shall continue to practice with the team during his/her suspension to stay in: "good standing" with the team and their possible "treatment clause" (except penalty D: Felony).
- The athletic season is defined as commencing with the first practice (IHSAA dates) and ending with the final event for that sport. Penalties for violations take effect immediately upon verification of any violation and will include games in succession, (i.e. season schedule, tournaments, and state series, in order of competition).

- If the violation of the Code occurs in the last part of a sport season and the violator cannot fulfill the terms of his/her violation in that sport, the suspension does carry over until the suspension is fulfilled. This includes the next sport, (i.e. if the suspension is for the two football games with only one remaining, then the extra-curricular participant must also miss his/her first basketball game or wrestling match or baseball game until the suspension has been fulfilled). **The extra-curricular participant must finish the “next sport” in “good standing” for the completion of the suspension to be considered fulfilled.**
- If there are two violations to be considered (Code of Conduct and Academic Eligibility), then the Code violation suspension is to begin once grade eligibility is maintained. The two violations are not to be served simultaneously. An extra-curricular participant cannot serve a suspension of an activity they are not eligible to participate.

Section IV. Evidence:

The Extra-Curricular Council and reviewing bodies shall consider only competent and trustworthy evidence in the fair determination of the extra-curricular participant's rights. The Extra-Curricular Council and reviewing bodies will not be bound by any formal rules of evidence in their finding of fact. The Extra-Curricular Council will find that a violation has occurred only when the weight of the evidence indicates that a violation has occurred by a particular extra-curricular participant.

Section V. Appeal:

A finding of a violation and the imposing of a penalty by the Extra-Curricular Council may be appealed to the Superintendent or his/her designee in writing. The Superintendent may designate a hearing examiner and a meeting will be set up for the formal appeal. The hearing examiner will preside over the meeting. The hearing examiner will listen to the student and his/her parents, will listen to a representative of the review committee, and will make a decision based upon the information presented. The hearing examiner shall make his/her findings known to the superintendent. The superintendent will then notify the parents of the hearing examiner's findings and the superintendent's final decision.

Publications on the Internet, in print, or through electronic devices:

The widespread use of the internet and other electronic media has made it increasingly clear that this category needs to be addressed. Students who participate in extra-curricular activities serve as ambassadors of the SGCS. As a result, students (who participate in extra-curricular activities) who engage in behavior that is made public through written or photographic means, blogs, emails, web pages, etc. and is contrary to the accepted rules and values of the SGCS may be subject to discipline. Examples of behaviors that are unlawful, disruptive of programs or activities, or contrary to the acceptable rules and values of SGCS include, but are not limited to the following: defamatory or threatening language; nudity or partial nudity; material of a sexual nature or sexual innuendo; promotion of alcohol, drugs, tobacco or other such substances; promotion of gangs, weapons, or violence; and other lewd or socially unacceptable behavior.

Coach/Sponsor rules and regulations:

Each coach/sponsor of a particular sport/activity may have additional reasonable rules and regulations and expects students to meet these standards. The coach or sponsor reserve the right to discipline in accordance with their sport/activity rules and regulations. These rules and regulations will be properly distributed and reviewed by all participants in the particular sport season or any extra-curricular/co-curricular season before the activity begins. The sponsor or coach must give the athletic director and/or the principal a current list of additional rules and regulations, which are approved in advance by the athletic director and then distributed, to parents and students by the coach or sponsors.

MEMORANDUM TO PARENTS REGARDING SCHOOL BOARD POLICY ON DRUG-FREE SCHOOLS

In accordance with Federal Law, the School Board prohibits the use, possession, concealment, or distribution of drugs by students on school grounds, in school or school-approved vehicles, or at any school-related event. Drugs include any alcoholic beverage, anabolic steroid, dangerous controlled substance as defined by State statute or substance that could be considered a “look-a-like” controlled substance. Compliance with this policy is mandatory for all students. Any student who violates this policy will be subject to disciplinary action, in accordance with due process and as specified in the student handbooks, up to and including expulsion from school. When required by State law, the Corporation will also notify law enforcement officials. The Corporation is concerned about any student who is a victim of alcohol or drug abuse and will facilitate the process by which s/he receives help through programs and services available in the community. Students and their parents should contact the school principal whenever such help is needed.

Smith-Green Community Schools Random Drug & Alcohol Testing Program for Extracurricular Activity:

The School Board of Smith Green Community Schools recognizes that all members of society, directly or indirectly, encounter problems associated with drug, alcohol, or tobacco use. Smith-Green Community Schools is committed to a proactive approach in the prevention of student use of drugs, alcohol, and tobacco. Clearly, the use of drugs, alcohol, and tobacco is not acceptable behavior and is detrimental to the health and safety of each person in the Churubusco Community. Smith-Green Community Schools believes that a drug-testing program for extra-curricular/co-curricular participants and student drivers is an appropriate and reasonable method for accomplishing the following:

- Provide for the health and safety of our students.
- Discourage students from using drugs, alcohol, and tobacco by undermining the effects of peer pressure, giving them an additional reason to say NO to drugs, alcohol, and tobacco.
- Prevent injuries or health risks, which may be caused, in part, by students using drugs, alcohol, and tobacco.
- Educate students regarding the harm caused by drugs, alcohol, and tobacco.
- Identify students who have a substance abuse problem, assisting them in treating the problem.
- Maintain the integrity of our institution and the high expectations that we have for all students.
- To encourage students to develop lifelong habits that demonstrate the positive character traits of responsibility and trustworthiness that will make them productive citizens.

Key Components of SGCS Random Drug Testing Program:

- Positive Approach: The primary focus of this program is to provide students with a tool to say NO to drugs.
- Encourage Treatment: The program is designed to provide an incentive for students who test positive for drugs and/or alcohol to seek professional treatment. This is accomplished by reducing the consequences for first-time offenders who participate in an approved drug education/counseling program.
- Voluntary Component: Provide the opportunity for students who are not covered under the scope of this program to voluntarily participate in the program with the consent of the parent.
- Junior High School Involvement: This program recognizes that research places the average age for first time users at 13-14 years of age. Therefore, this program will include Junior High students.
- Non-Disruptive to Education: The testing will be done in a way to minimize the loss of class time and disruption of the educational process.

The implementation of this program shall not affect the policies, practices, or rights of the Smith-Green Community School District in dealing with drug, alcohol, or tobacco possession or use where reasonable ~~or~~ suspicion is obtained by means other than the random sampling provided herein.

The school retains the right to require a student to submit to a test for alcohol or other drugs if the student exhibits behaviors, which lead school authorities to suspect the student is under the influence of alcohol or other drugs. Further, the school may test items in the student's possession to determine if those items contain alcohol or other drugs. Any student found to be under the influence or possession of alcohol or other drugs would be dealt with in accordance with the school's student discipline policy.

Testing Type:

Smith-Green Community Schools reserves the right to use any test procedure that best balances the issues of cost-effectiveness, accuracy of results, and respect for the privacy of the student.

Persons Tested:

It will be deemed mandatory that each student who participates in extracurricular/co-curricular activities or drives a vehicle to Smith-Green Community sign and return a "Random Drug Testing Program Consent Form" prior to participation in any extra-curricular/co-curricular activity or drive to school. Up to ten (10) extracurricular/co-curricular participants or student drivers may be tested weekly.

Student athletes, extra-curricular/co-curricular participants, and student drivers will be tested periodically throughout the year. School administrators will not have control over the numbers drawn for testing. The process will be completely random. In an attempt to ensure the safe, drug free participation of extra-curricular/co-curricular participants, and extra-curricular/co-curricular participants in grades 6-12 will be subject to mandatory random testing throughout the school year, Monday through Saturday. An extra-curricular/co-curricular participant who refuses to participate in the program is ineligible to compete for Churubusco Jr./Sr. High School on the extra-curricular programs or athletic teams. Extra-curricular/co-curricular participants are defined as those persons who have participated in at least one interscholastic sport offered by Churubusco Jr./Sr. High School or the school the extra-curricular/co-curricular participant is transferring from. If a student completes one school year (July 1 through June 30) without participating in a sport, he or she is removed from the pool of extra-curricular/co-curricular participants to be tested, but if the student is driving to school, they will remain in the pool.

Results

- The results of the drug test will be provided to the high school principal, or designee. Parents or guardians of students who test positive will be notified by the principal, or designee. Churubusco JR/SR High School will maintain all records relative to drug testing in the high school office. Individual student records will be kept until a student graduates from high school; whereupon, the records will be destroyed.

Voluntary Drug Testing Policy for (Non Extra-Curricular/Co-Curricular and Driving) Students

Smith-Green Community Schools offers a voluntary random drug-testing program as approved by the SGCS School Board. A parent or guardian may have their child placed in the pool to be randomly selected for testing by completing the form below and returning the form to the school office. Parents or guardians of students who test positive will be notified by the principal, or designee, who will provide counseling or rehabilitation recommendations upon parent or guardian request.

Parents seeking the drug testing form can locate it at in the Jr.-Sr. High School main office.

EXTRA-CURRICULAR COUNCIL

The Extra-Curricular Council consists of members of school administration, guidance, coaches, and sponsors of extra/co-curricular activities at CJSHS.

FUNCTION OF EXTRA-CURRICULAR COUNCIL

- Formulation of Extra-Curricular Policies
- Disciplinary Board
- Awards Policy
- Establish Duties of Athletic/Extra-Curricular Personnel

SPORTS RECOGNIZED AT CHURUBUSCO HIGH SCHOOL FOR ATHLETIC AWARDS

- Cross Country (Boys & Girls)
- Track (Boys & Girls)
- Basketball (Boys & Girls)
- Softball
- Baseball
- Golf (Boys & Girls)
- Wrestling
- Football
- Cheerleading
- Volleyball
- Tennis (Boys & Girls)

ATHLETIC AWARDS AND ATHLETIC AWARD POLICIES

Churubusco High School shall have five (5) awards for athletes who have represented the high school in an honorable manner.

The five (5) awards shall be known as:

1. Numerals

- Athletes will receive their numerals with their first letter.
 - 4” block numbers of graduating year

2. Certificates

- A Participation Certificate will be given to each athlete who completes a season but does not letter.
- A Varsity Letter Certificate and Letter “C” will be awarded for an athlete completing letter requirements of varsity sports.
- Varsity Letter – 6” 3-D “C”
- First Letter- “C” plus sport chevron plus Certificate
- Second through Fourth Letter plain chevron plus Certificate

3. Letter Jacket

- An athlete can purchase the letter jacket after he/she has obtained their first letter in a varsity sport.

4. Scholar Athlete Award

- This award will be given to any athlete that achieves a 9.4 grade point for that grading period. During the sport season, we will use 9 weeks grades to determine the Eagle Scholar/Athlete Award. Fall –1st Nine Weeks, Winter-2nd Nine Weeks, Spring-4th Nine Weeks.

5. Three Sport Athlete Patch

- This award will be given to any athlete that participates in three sports within one school year. The athlete must end in good standing in each of his/her three sports to receive this patch at the end of the school year.

SENIOR AWARDS

1. Senior Award

Must earn a Varsity Letter in his/her senior year and participated at least one previous year in any sport.

Senior Award – recognizing the sport(s) he/she lettered in.

2. Wool Blanket

Athletes must earn 20 points:

- 2 points for each varsity letter earned as an athlete, 1 point for each varsity letter earned as a manager
- 1 point for each time they complete a sport but do not earn a varsity letter (File cards are to be kept on each athlete to record participation Blanket points)
- Wool Blanket with a 10” “C”

SPECIAL AWARDS

1. Team Awards

- Each coach will present awards (4) to athletes for special achievement in each sport.

2. Lions Club Outstanding Athlete Award

- This award is voted upon by the extra-curricular council at the end of the year.

3. Evan Morris Award

“One who has highlighted himself/herself and the Churubusco community both on and off its varied athletic fields.” The “Evan Morris Recipient” represents more than a mass of statistics reflecting physical maturity. The “Evan Morris Recipient” is a well-rounded, dedicated person who realized that success is transitory and fleeting, yet to be savored with an attitude of gratitude and appreciation that sets him/her above and beyond their peers, devoid of childish arrogance.

Selection Criteria for the Evan Morris Award:

- Senior: The award shall be granted when a student athlete meets the requirements to a degree satisfactory to the Committee. It shall not be deemed necessary to make an award each year.
- Athlete: Participation in at least two varsity sports his/her Junior & Senior years at CHS
- Athletic Achievement:
 - Exceptional performance
 - Excelled to best of ability in each sport
 - Quality is recognized outside our immediate community
 - College or post-graduate potential in chosen sport
- Personality: Respected by peers and coaches and is an asset to school and community.
- Determination – has a will to win, interested in results not excuses, and the means used to achieve these results.
- Pride does not gloat upon past successes but is engrossed in a present challenge and those of the future.
- Confidence –self-assured, relies upon his/her own abilities in pressure situation.
- Likeable – his/her personality transcends his/her immediate peer group.
- School Activities: Involved in more than “just athletics,” has a good balance between the academic and extra-curricular. Appreciates the efforts and abilities of other students both in and out of athletics.

- Have a “B” or “B+” average (8 or 9 points).

CHURUBUSCO HIGH SCHOOL REGULATIONS:

- An athlete meeting the following criteria will qualify for an award:
 - Maintain and display a proper attitude toward the school, community, sport, coach, family, and friends.
 - Personal conduct should be above question.
 - Must complete the season, which includes the state tournament, if the athlete qualifies, and meets state and coaches requirements.
 - Account for all athletic equipment issued to him/her, or incur the cost if lost or stolen.
 - Be recommended by the coach.
 - Fulfill the award requirements established for each sport.
- If while participating in a sport a player received a disabling injury, which prevents further participation, and he/she is qualifying for an award at the time of the injury, the player may be recommended for the award by the coach and athletic director provided he/she shows proper interest in the sport for the rest of the season.
- Awards may be withheld until future date if one of the Basic Training rules has been violated.
 - Athletes who received a “C” letter are to see that it is respected.
- An athlete will receive one “C” for the first sport lettered and a certificate of lettering for each earned letter thereafter.
- The Coach may recommend to the Athletic Director that an athlete be lettered if he/she does not meet the sport requirements.
- Recognition patches will be awarded to athletes in individual sports who successfully complete the entire varsity season, excluding tournaments, undefeated. The Extra-Curricular Council will make the final determination of this award under any questionable circumstances. Individuals qualifying for state tournaments above the sectional will receive a patch.
Conference/IHSAA Tourney Championship Team patches will be given to Varsity Members on tournament teams participating in the tourney, Managers, and Coaches.
- The Extra-Curricular Council may act on any case not covered in the award system.
- A picture will be placed on the state recognition wall of champions only. The Extra-Curricular Council will vote on all other state recognition, not including academic all- state.
- After all due process rules have been followed, the school reserves the right to revoke any award for any violation of athletic, scholastic, or citizenship rules or regulations.
- If a student is placed on a team and quits of his/her own volition, the student may not participate in any sport until the first sport season is complete. The coach of the first sport may consent to early practice by the athlete for the second sport.
- The athlete understands, coaches may establish additional training rules as deemed necessary. These rules will be on file in the Athletic Director’s office.
- At the discretion of the Extra-Curricular Council, an athlete will not be considered a member of an athletic team if the academic standards for participation are not being met at the completion of the season.

REQUIREMENTS FOR ATHLETIC PARTICIPATION

Physical Examination, Concussion, AND Sudden Cardiac Arrest Acknowledgements

1. A yearly physical examination is required. The physical form must be completed by the physician and submitted to the athletic department PRIOR to participation. The physical covers all sports for the entire school year provided the examination occurred AFTER APRIL 1ST. The form will be kept on file in the athletic office. Concussion and sudden cardiac arrest acknowledgment forms provided by the Indiana High School Athletic Association, must be submitted to the athletic department PRIOR to participation.

2. Emergency Medical Information

Emergency medical information supplied by the parent during registration will be available to the coach during the season. This information will be used when the parent(s) are not available. The form will be kept in the medical kit for availability at all practices and contests.

3. Insurance

Churubusco JR/SR High School does not provide or offer insurance for athletes. Please make sure your insurance is updated to provide the necessary coverage for athletics. This is also the reason it is necessary for you to provide us with the name of the insurance and policy number, on the Parent Consent and Release Form provided by the Indiana High School Athletic Association.

Third party insurance is available to students of Churubusco High School. Forms for that insurance may be picked up in the Athletic Director's office.

4. Scholastic Eligibility

In order to participate on a Churubusco Jr.-Sr. High School extra-curricular team, each participant must have satisfied all of the scholastic eligibility requirements PRIOR to participation. (See the eligibility guidelines on page 6.)

5. Financial Obligations & Equipment

Uniforms - In several activities, participants may be required to purchase a portion of the practice uniform, which will become their property.

Equipment- All extra-curricular participants are responsible for the proper care and security of equipment issued to them. School furnished equipment is to be worn only for contest and practices. Students will be held financially responsible for items not returned in clean, well condition at the end of the season.

6. Extra-Curricular Code of Conduct

Students and parents are expected to read, sign, and abide by the Churubusco Jr.-Sr. High School Code of Conduct included with the physical examination form.

PARTICIPATION

An Extra-curricular/co-curricular participant may participate in one sport per season as well as an academic club (New Era, band, FFA, etc.). Coaches, Athletic Director and the Principals will review individual exceptions. Extra-curricular/co-curricular participants must participate in at least 10 separate days of organized practice under the supervision of the coaching staff preceding the date of participation in interscholastic contests during his/her first sports season of the year. Extra-curricular/co-curricular participants must participate in at least 5 separate days of organized practice under the supervision of the coaching staff preceding the date of participation in interscholastic contests if he/she is completing one season and starting the next (i.e. football into basketball). Only one practice may be counted for any one day. Team practice sessions are open to team members and school staff only. Most teams practice each day of the week, Monday through Friday. Coaches may schedule weekend and some holiday practices during the season.

SQUAD SELECTION

In accordance with our philosophy of extra-curricular programs and our desire to see as many students as possible participate in the extra-curricular programs while at Churubusco Jr.-Sr. High School, we encourage coaches/sponsor to keep as many students as they can without unbalancing the integrity of their activity. Time,

space, facilities, equipment, personal preference and other factors will place limitations on the most effective squad size for any particular activity.

CUTTING POLICIES

Choosing the members of extra-curricular squads is the sole responsibility of the coaches/sponsor of those squads. Prior to trying out, the coach shall provide the following information to all candidates for the team:

- Extent of try-out period
- Criteria used to select the team
- Practice commitment if they make the team
- Game commitments

When a squad cut becomes a necessity, the process will include two important elements. Each candidate shall have:

- Competed in a minimum of three (3) practices.
- Performed in at least one (1) intra-squad game.

BEHAVIOR/ATTENDANCE

A student has an obligation to be at school and in all classes. The student who has any unexcused absence the day of a contest will be ineligible for participation that day. Students who arrive at school past 9:00 A.M., must have a written doctor/dentist excuse in order to participate in any school-sponsored event, or participate in any practice or contest. The length of absence must be consistent with the appointment time to be accepted. Eligibility may be granted by the athletic director or principal for prearranged absences including, but limited to, college visitations, funeral, and family emergency or important appointments.

All students are expected to be in school the day following a contest unless injured, excused for medical appointment, or granted an excused absence by the administration.

- Students must abide by all rules and regulations in the Student Handbook.
- If placed in After School Restricted Study (ASRS), the student must fulfill the obligation as assigned. Failure to fulfill this obligation may result in suspension from competitions.
- If a student is assigned an all-day Restricted Study, they will be eligible to attend practices and games/performances once they have completed the discipline assignment. If a student is assigned multiple days, they will not be eligible until the entire consequence has been served. Once they have completed their assigned time in full, they will become eligible immediately. Failure to fulfill and/or follow this obligation may result in suspension from multiple competitions.
- If a student is assigned Out of School Suspension, they will not be eligible to attend practices or games/performances until they have returned to regular attendance at school. If a student's final day of OSS occurs on a Friday, they will not become eligible until the following Monday.
- Completion of the extra-curricular season is required in order for the student to be eligible for letter or other team or individual awards.
- If a student is absent on the last day of the school week and the practice or contest is on a non-school day, the student will be eligible for participation.

EQUIPMENT

School equipment checked out by the extra-curricular participant is his/her responsibility. He/she is expected to keep it CLEAN and in GOOD CONDITION. Loss of equipment is the extra-curricular participant's financial obligation. You are responsible for their care.

Uniforms should be washed after each competition. Since our school colors include old gold, it is imperative that you take extra caution in washing uniforms. Always use cold water when washing any Churubusco uniform with old gold on it and be extremely careful with the heat of dryers. Hang dry uniforms instead of tumble-drying in

clothes dryers. Do not use liquid fabric softener or spray-wrinkle free products on uniforms. At the end of the season, make sure your uniforms are cleaned before returning them to your coach. Students returning uniforms that have not been cleaned may be assessed a laundry fee by the Activities/Athletic Department. Coaches hold the right to require uniforms to stay at Churubusco Jr.-Sr. High School to be laundered.

ATTENDANCE AT PRACTICES AND TEAM MEETINGS

Team members are expected to be present at all practices, team meetings, contests, and special occasions unless excused by the coach.

Upon completion of afternoon classes, extra-curricular participants are to take all needed items (books, coats, boots, etc.) to their athletic lockers in order to avoid entering academic hall areas after 4:00 P.M.

VACATION POLICY

Vacations by extra-curricular members during a sport season are discouraged. In the event of an absence due to an approved vacation, an extra-curricular participant must:

- Be accompanied by his/her parents while on vacation.
- Contact the coach PRIOR to the vacation.
- Be willing to assume the consequences related to their status on that squad per the rules and regulations of their in-season coach or sponsor.

SQUAD TRAVEL

1. Extra-curricular participants must travel to and from contests, away from Churubusco Jr.-Sr. High School, in transportation provided by the school. The only exceptions are:

- Injury to a participant which would require alternate transportation.
- Prior arrangement (signed travel log or hand delivered signed notification from the parent/guardian) between the participant's parent/guardian and the coach for the student to ride with the parent/guardian.

2. The noise level must remain low so that the driver may be able to hear traffic danger noises.

3. No food or drinks are allowed on the bus other than when allowed by the bus driver.

CONFLICTS IN EXTRA-CURRICULAR/CO-CURRICULAR ACTIVITIES

When a student is involved in more than one (1) school related extra-curricular activity, and a conflict arises in the date and/or time of the scheduled activity so that a student can't participate in both, the following policy takes effect:

When a conflict between an extra-curricular and/or co-curricular contest/performance arises, the coaches, sponsors, athletic director and/or assistant principal will meet to reach a mutual agreement. If agreement cannot be reached, the principal, assistant principal, and/or athletic director will consider all facts and make the final decision.

The following will be considered:

- An academic subject such as a field trip supersedes any extra-curricular/co-curricular activity.
- An extra-curricular contest/performance takes precedence over practices.
- State sponsored; scheduled activities take precedence over school scheduled extra-curricular activities.
- No coach or any extra-curricular/co-curricular sponsor shall be allowed to forbid a student from participating in any other extra-curricular activity.
- An extra-curricular coach or sponsor has their own individualized policies and rules for their programs on file with the administration prior to the start of the season.

REPORTING AN INJURY

All injuries that occur while participating in extra-curricular activities should be reported to the coach/trainer. If the injury requires medical attention by a doctor or treatment center, it will be necessary to have an **INJURY REPORT FORM COMPLETED**. Once a physician treats the participant, they **MUST OBTAIN THE DOCTOR'S PERMISSION TO RETURN TO THE ACTIVITY. MUST MEET IHSAA REGUIRMENTS TO RETURN TO PARTICIPATING IN GAMES.**

LOCKER ROOM REGULATIONS

Roughhousing and horseplay is not allowed in the locker room. Hazing and/or bullying of other players will not be tolerated. Consequences may include but not limited to suspension or removal from team.

- All showers must be turned off. The last person to leave the shower room is expected to check all showers.
- No one except coaches and participants are allowed in the locker room.
- **NO GLASS CONTAINERS ARE ALLOWED IN THE LOCKER ROOMS.**
- All shoes with spikes or cleats must be put on and taken off outside of the building.
- No use of cell phones while in the locker room by extra-curricular participants.
- Athletes should not carry valuable items, including money, with them
- Athletes should not leave personal possessions outside their locker when leaving the locker room
- All lockers must be locked before leaving the locker room. SGCS & CJSHS is not responsible for lost/stolen items.

GROOMING AND DRESS POLICY

All members of an extra-curricular activity are expected to be well groomed. Appearance, expression, and actions always influence people's opinions of students involved in school activities, the team, and the school. Once you have volunteered to be a member of a squad, you have made a choice to uphold certain standards expected of extra-curricular participants in this community. Team members will adhere to the following grooming and dress rules:

- Students shall always dress presentably, on trips, or at assemblies.
- Only uniforms issued or sold by the department of activities will be permitted to be worn for contests.
- Students will not be permitted to participate until deviations of the above rules are satisfactorily corrected.

POSTPONING CONTESTS

If a game **or event** must be postponed due to weather or any other factor not conducive to good game conditions, the following factors will be considered:

- Playing conditions of the field
- Travel safety for the team and/or opponents
- Driving confidence of the bus driver
- Travel safety for the official(s)
- Travel safety for students, fans, and parents
- Damage to equipment
- Safety to the spectators in or on the school grounds, gym, or field

After considering the above factors, it will then be up to the Athletic Director and/or Principals to conduct the event or postpone the event. Athletic Director will re-schedule the contest, if possible. In case of postponement, students will be notified immediately.

DROPPING OR TRANSFERRING ACTIVITIES

Quitting an extra-curricular/co-curricular activity during a season can be greatly disruptive and is strongly discouraged. A student who quits may lose the privilege of participating in activities for that season. On occasion however, a participant may find it necessary to drop an activity for a good reason. If this is the case, the following procedure must be followed:

- Consult with your immediate coach.
- Report your situation to the Athletic Director.
- Check in all equipment issued to you.

UNDUE INFLUENCE FOR PARTICIPATION

- It shall be the philosophy of the Churubusco Jr.-Sr. High School activities/athletic department that participants shall enjoy as many extra-curricular programs as the student and their parents wish them to participate in without influence from any coach to specialize in one activity. All coaches should encourage participation in other activities.
- Although participants may choose the activity they wish to enjoy, once the season has started, **NO ONE SHALL CHANGE ACTIVITIES/SPORTS WITHOUT THE CONSENT OF EACH COACH INVOLVED.**
- At Churubusco Jr.-Sr. High School, we understand that activities are an important part of school life. Therefore, we encourage extra-curricular/co-curricular participants to devote themselves to Churubusco activities/athletics above any and all club sports while in season at Churubusco Jr.-Sr. High School.
 - Students cut from one activity, however, may try out for another activity providing they were not cut from the first activity for disciplinary reasons.
 - No student who is dropped from one squad for disciplinary reasons or who voluntarily "quits" during a season shall be eligible to compete in another activity until the completion of the prior activity
 - No student may start another activity until the previous one has been completed and all equipment, etc. is returned to the coaches.

ATHLETIC EVENT PASS PRICES:

Athletic tickets may be purchased:

Adult All Sports Pass	\$75.00
Student All Sports Pass	\$75.00
Senior Citizen (55-59)	\$35.00
Senior Citizen (60 – Over)	Free (Busco Gold Card available at SGCS Administrative Office)
Family Pass	\$225.00

- The All Sports Pass is good at all home varsity, reserve, freshmen, and junior high athletic contests.

The price of individual tickets purchased at the door at individual contests at home athletic contests is as follows:

All adults and K-12 students for all varsity games/contests	\$6.00
All adults and K-12 students for all reserve games/contests	\$5.00
All adults and students at freshmen games/contests	\$5.00
All adults and students at junior high games/contests	\$4.00

The price of individual tickets purchased online via our digital ticket provider for individual contests at home

athletic contests is as follows. Purchaser pays all associated fees for the digital ticket.

All adults and K-12 students for all varsity games/contests \$5.00 + fees

All adults and K-12 students for all reserve games/contests \$4.00 + fees

All adults and students at freshmen games/contests \$4.00 + fees

All adults and students at junior high games/contests \$3.00 + fees

*current fees are 5% plus \$0.50 per ticket, subject to change

CHURUBUSCO All Sports pass is not valid at NECC, IHSAA and other tournaments.

“Support to Cheer”

The Family All Sports Pass can be earned through completion of working 15 athletic events throughout the school year.

If the individual comes up short of working 15 events, he/she will be billed \$15 (\$225/15) for every game short of the agreed upon 15 events. If the bill is not paid, the individual will be deemed ineligible for future all sports pass “support to cheer” opportunities.